



**Bank Note Paper Mill India Private Limited**  
**Registered & Corporate office: Administrative Building**  
**Gate 1. Paper Mill Compound, Note Mudran Nagar**  
**Mysuru-570 003 Karnataka, India**

**Standard Biding Document (SBD)**

Not Transferable

Tender Document for – **Supply of dryer screen.**

**Tender No. BNPM/TEN/DS/ 223/2017-18, Dated: 29.09.2017**

The Tender Document contains 35 Pages

The Tender Document is sold to

|                           |
|---------------------------|
| M/s .....                 |
| Address<br>.....<br>..... |

Details of Contact person in BNPM regarding this tender

Name: Alok Kumar

Designation: Deputy General Manager

Address **Bank Note Paper Mill India Pvt. Ltd.**  
**Administrative Building, Gate 1, paper Mill Compound**  
**Note Mudran Nagar,**  
**Mysore- 570003.**  
**Phone 0821- 2401 171;**  
**Email alokkumar@bnpmindia.com**  
**Website: www.bnpmindia.com**



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|            |   |              |
|------------|---|--------------|
| <b>NIT</b> | <b>BANK NOTE PAPER MILL INDIA PRIVATE LIMITED</b> | SECTION: I   |
|            | <b>NOTICE INVITING TENDER</b>                     | SHEET 1 OF 3 |

**BANK NOTE PAPER MILL INDIA PRIVATE LIMITED**  
 Administrative Building, Entry Gate 1, Paper Mill Compound,  
 Note Mudran Nagar, Mysuru-570003, Karnataka, India  
 Tele: 0821-2401 171/174, Fax 0821-2401 154  
 Email [alokkumar@bnpmindia.com](mailto:alokkumar@bnpmindia.com), website: www.bnpmindia.com

**Tender No. BNPM/TEN/DS/ 223/2017-18, Dated: 29.09.2017**

Tenders are invited in two parts (Techno-commercial & Financial) from eligible and qualified tenderers for supply of dryer screen. Bidders satisfying the technical and commercial conditions specified in the bid and ready to supply the mentioned products in conformity with the Scope of Supply and Technical specification provided in NIT and terms and conditions stipulated herein may submit their commercial quotes as specified in the format of the document.

| S No.     | Brief Description of Goods/ Services | Qty in NOS | Earnest money                                   |
|-----------|--------------------------------------|------------|---|
| <b>1.</b> | Dryer screen                         | 5          | INR 18,000/-<br>(Rupees Eighteen thousand only) |

|   |  |
|---|--|
| Tender Number   | <b>BNPM/TEN/DS/223/2017-18, Dated: 29.09.2017</b>  |
| Type of Tender (Two Bid/PQB/EOI Etc.)   | Two Bid  |
| Price of the tender Documents   | Rs 1000/-  |
| Closing Date and time for receipt of tenders                                  | 16.10.2017, 1530 Hours   |
| Place of receipt of tender  | Bank Note Paper Mill India Pvt. Ltd.<br>Administrative Building,<br>Gate 1, Paper Mill Compound<br>Note Mudran Nagar,<br>Mysore- 570003.                       |
| Time and Date of opening of tender  | 16.10.2017, 1600 hours   |
| Account Details:  | <b>Bank Note Paper Mill India Pvt Ltd</b><br>Bank Name: HDFC Bank<br>A/c Number: <b>05230350002465</b><br>Account Type: C C Account<br>IFSC Code : HDFC0000523 |
| Nominated Person/Designation to receive the bulky tender (Clause 21.1 of GIT) | Mr. Bhoodhar Prasad Kewat<br>Email: bhoodhar@bnpmindia.com   |



|            |   |              |
|------------|---|--------------|
| <b>NIT</b> | <b>BANK NOTE PAPER MILL INDIA PRIVATE LIMITED</b> | SECTION: I   |
|            | <b>NOTICE INVITING TENDER</b>                     | SHEET 2 OF 3 |

1. Interested tenderers may obtain further information about this requirement from the above office selling the documents. They may also visit our website [www.bnpmiindia.com](http://www.bnpmiindia.com) for further details, addendum/corrigendum etc.
2. The tender document may be purchased on payment of non-refundable tender fee of Rs. 1000/- per set in the form of account payee demand draft on a schedule commercial bank in India, in favour of Bank Note Paper Mill India Private Limited payable at Mysore or Electronic Transfer.
3. If requested, the tender document will be mailed by registered post/speed post to the domestic tenderers, for which extra expenditure per set will be Rs 1,000 for domestic post. The tenderer is to add the applicable postage cost in the non-refundable fee mentioned above in Para 3 above.
4. Tenderers may also visit website [www.bnpmindia.com](http://www.bnpmindia.com) or contact BNPM for further information/details.
5. The tender shall contain two sealed envelopes each of whose contents shall be as follows.

**a) The envelope shall be super scribed as Envelope-1 "Techno- commercial bid, along with the name of work, consisting of**

- i) Bid forwarding letter.
- ii) Power of Attorney in favour of the person who has signed the bid on stamp paper of appropriate value.
- iii) Documents to establish conformity with Bidder's Qualification/Eligibility criteria as per tender section-IX
- iv) IGST registration, PAN details, proposed organization chart.
- v) Cost of bidding document in the form of crossed Demand draft in a separate envelope (Applicable for bidders who have downloaded the bids from BNPM's website)
- vi) Earnest Money Deposit – in separate envelope
- vii) Deviations from GCC,SCC,SIT, GIT (if any)
- viii) Schedule of deviations to technical specifications separately
- ix) Technical details/documents specified in technical part
- x) Blank copy (Without price) of Schedule of price duly signed & stamped on each page
- xi) All pages of tender document dully signed and stamped.

**b. The envelope shall be super scribed as- "ENVELOPE-2- Financial Bid" along with the name of work**

- i) Schedule of Prices duly filled in.



|            |   |              |
|------------|---|--------------|
| <b>NIT</b> | <b>BANK NOTE PAPER MILL INDIA PRIVATE LIMITED</b> | SECTION: I   |
|            | <b>NOTICE INVITING TENDER</b>                     | SHEET 3 OF 3 |

The Two sealed envelope shall be put in a separate sealed envelope super-scribed as "Tender **BNPM/TEN/DS/223/2017-18, Dated: 29.09.2017** for **Supply of dryer screen** not to be opened before 16.10.2017.

6. Tenderers shall ensure that their tenders, duly sealed and signed, complete in all respects as per instructions contained in the Tender Documents, are dropped in the tender box located at the address given below on or before the closing date and time indicated in the para 1 above, failing which the tender will be treated as late and rejected..

Bank Note Paper Mill India Pvt. Ltd.  
Administrative Building, Gate 1, Paper Mill Compound  
Note Mudran Nagar,  
Mysore- 570003 Karnataka, India

7. In the event of any of the above mentioned dates being declared as a holiday / closed day for the purchase organisation, the tenders will be sold / received / opened on the next working day at the appointed time.
8. The tender documents are not transferable.

Yours Faithfully,

(Alok Kumar)  
Deputy General Manager



**PART 1: GENERAL INSTRUCTIONS APPLICABLE TO ALL TYPES OF TENDERS**

This section-II shall be downloaded from website: [www.bnpmindia.com](http://www.bnpmindia.com) under the section

“Corporate Actions” and signed & stamped and submitted along with the Techno-Commercial Bid -Part II as acceptance of terms and conditions.



The following Special Instructions to Tenderers will apply for this tender. These special instructions will modify/ substitute/ supplement the corresponding General Instructions to Tenderers (GIT) incorporated in tender. The corresponding GIT clause numbers have also been indicated in the text below: In case of any conflict between the provision in the GIT and that in the SIT, the provision contained in the SIT shall prevail.

| Sl No | GIT Clause No | Topic               | Substitution / Replaced by |
|-------|---------------|---------------------|----------------------------|
| 1.    | 12.5 and 12.6 | Tender Prices       | 1.0                        |
| 2.    | 35.0          | Evaluation Criteria | 5.0                        |

**1. TENDER PRICES:**

Tenderer shall quote strictly as per the Schedule of Price format provided schedule of price section-XI

**2. TENDER VALIDITY:**

Bids shall remain valid for a period of 3 month for acceptance from the date of tender opening. For any extension in validity required, purchaser shall seek in writing, the same from the bidder.

**3. EARNEST MONEY DEPOSIT (EMD):**

EMD amount should be paid through DD or electronic mode only i.e. through internet banking. Successfully bidder EMD shall be retained as performance security and shall be released after completion of work.

Unsuccessful tenderers' earnest money will be returned to them without any interest, after expiry of the tender validity period, but not later than thirty days after conclusion of the resultant contract.

**4. Exemption from Payment of EMD:-**

The tenderers who are currently registered and, also, will continue to remain registered during the tender validity period with DGS&D or with National Small Industries Corporation, New Delhi /MSME are exempted from payment of earnest money. In case the tenderer falls in these categories, it should furnish certified copy of its valid registration details (with DGS&D or NSIC or MSME as the case may be).

**5. EVALUATION CRITERIA:**

Techno-commercial bid/ Pre Qualification bid shall be opened together and however, the Techno-commercial bid of pre-qualified bidders who meets the eligibility criteria mentioned in section-IX shall be scrutinised and evaluated by the competent committee/ authority with reference to the parameters prescribed in the tender document. Subsequently, in the second stage the

financial bids of only technically acceptable offers as decided in first stage shall be opened for further scrutiny and evaluation. Intimation regarding opening of financial bids shall be given to acceptable tenderers to enable them to attend the financial bid opening, if they so desire.

**The method of evaluation of bidder for awarding the Contract/Purchase order shall be on overall L1 basis only.**

**Following clauses in GIT are not applicable.**

| Sl No | GIT Clause No             | Topic  | Substitution / Replaced by |
|-------|---------------------------|--|----------------------------|
| 1.    | 8                         | Pre-Bid Meeting                                  | Not Applicable             |
| 2.    | 13                        | Indian Agent                                     | Not Applicable             |
| 3.    | 14.3,14.4,14.5,14.6, 14.7 | Firm Price/ Variable Price                       | Not Applicable             |
| 4.    | 32                        | Conversion of tender currencies to Indian rupees | Not Applicable             |
| 5.    | 33                        | Schedule-wise Evaluation                         | Not Applicable             |
| 6.    | 43.0                      | Parallel Contract                                | Not applicable             |
| 7.    | 50                        | Rate Contract Tenders                            | Not Applicable             |
| 8.    | 52.0                      | Tenders Involving Samples                        | Not Applicable             |
| 9.    | 53                        | Expression of Interest (EOI) Tenders             | Not Applicable             |
| 10.   | 54                        | Tenders for Disposal of Scrap                    | Not Applicable             |
| 11.   | 55                        | Development and indigenization Tenders           | Not Applicable             |



**PART 1: GENERAL CONDITIONS OF CONTRACT APPLICABLE TO ALL TYPES OF TENDERS****Section IV: General Conditions of Contract (GCC)**

This section-IV shall be downloaded from website: "[www.bnpmindia.com](http://www.bnpmindia.com)" under the Section "Corporate Actions" and signed & stamped and submitted along with the Techno-Commercial Bid -Part II as acceptance of terms and conditions.



The following Special Conditions of Contract (SCC) will apply for this purchase. The corresponding clauses of General Conditions of Contract (GCC) relating to the SCC stipulations have also been incorporated below. These Special Conditions will modify/substitute/supplement the corresponding (GCC) clauses.

Whenever there is any conflict between the provision in the GCC and that in the SCC, the provision contained in the SCC shall prevail.

(Clauses of GCC listed below include a possibility for variation in their provisions through SCC. There could be other clauses in SCC as deemed fit)

| Sl No | GCC Clause No                    | Topic                      | Substitution/ Replaced by |
|-------|----------------------------------|----------------------------|---------------------------|
| 1     | 10                               | Terms of Delivery          | 1                         |
| 2     | 22, 22.1, 22.2, 22.3, 22.4, 22.6 | Terms and Mode of Payments | 2                         |
| 3     | 19.3                             | Option clause              | Not Applicable            |
| 4     | 11.3                             | Transportation of Goods    | Not Applicable            |
| 5     | 13                               | Spare Parts                | Not Applicable            |
| 6     | 36                               | Integrity Pact             | Not Applicable            |

**1. Terms of Delivery:**

- i. Delivery shall be complete within 8 weeks from the date of purchase order.
- ii. It is the responsibility of the supplier to arrange for transportation and supply the material on DAP-BNPM MYSURU basis. BNPMIPL requires material on DAP site office, Note Mudran Nagar, Mysore basis only. The quoted price should be inclusive of Transit Insurance.

**2. Payment Terms**

- a. 90% on receipt and acceptance of goods by the consignee at destination and on production of all required documents by the supplier.
- b. 10% shall be retained as performance security till completion of warranty period, however this amount may be released on submission of performance bank guarantee of equivalent amount with a validity of 1 year.



| S.N | Description of goods  | Approx. qty. (NOS) | Earnest Money Deposit                           |
|-----|---|--------------------|---|
| 1   | <b>Dryer screen</b><br>Position: 4th Group Bottom Screen,<br>Size: (2.85x19.9 ) m,<br>Tech Name: Print Tech LBC60P-SP<br>(Shock Proof),<br>GSM: 1450, Permeability: 375 CFM,<br>Calliper(mm) 2.1 mm | 1                  | INR 18,000/-<br>(Rupees Eighteen thousand only) |
| 2   | Dryer screen<br>Position: 3th Group top Screen,<br>Size: (2.85x17.5 ) m,<br>Tech Name: Print Tech S Q2,<br>Permeability: 400(hb064) (+/- 10%)<br>CFM,   | 1                  |   |
| 3   | Dryer screen<br>Position: 5th Group bottom Screen,<br>Size: (2.85x19.3) m,<br>Tech Name: Print Tech S Q2,<br>Permeability: 400(HB 064) CFM,   | 1                  |   |
| 4   | Dryer screen<br>Position: 5th Group top Screen,<br>Size: (2.85x14.7) m,<br>Tech Name: Print Tech S Q2,<br>Permeability: 400(HB 064) CFM,  | 1                  |   |
| 5   | Dryer screen<br>Position: 3th Group bottom,<br>Size: (2.85x20.1) m,<br>Tech Name: Print Tech S Q2,<br>Permeability: 400(hb064) (+/- 10%)<br>CFM,  | 1                  |   |

**Place of Delivery:**

Engineering stores

Bank Note Paper Mill India Private Limited

Note Mudran Nagar, Paper Mill Compound,

Mysore-570003, Karnataka, India.



| S.N | Description of goods                                      | Specification   |
|-----|---|---|
| 1   | <b>Dryer screen</b><br>Position: 4th Group Bottom Screen, | Size: (2.85x19.9 ) m,<br>Tech Name: Print Tech LBC60P-SP (Shock Proof),<br>GSM: 1450, Permeability: 375 CFM,<br>Calliper(mm) 2.1 mm |
| 2   | <b>Dryer screen</b><br>Position: 3th Group top Screen,    | Size: (2.85x17.5 ) m,<br>Tech Name: Print Tech S Q2,<br>Permeability: 400(HB 064) (+/- 10%) CFM,                                    |
| 3   | <b>Dryer screen</b><br>Position: 5th Group bottom Screen, | Size: (2.85x19.3) m,<br>Tech Name: Print Tech S Q2,<br>Permeability: 400(HB 064) CFM,   |
| 4   | <b>Dryer screen</b><br>Position: 5th Group top Screen,    | Size: (2.85x14.7) m,<br>Tech Name: Print Tech S Q2,<br>Permeability: 400(HB 064) CFM,   |
| 5   | <b>Dryer screen</b><br>Position: 3th Group bottom,        | Size: (2.85x20.1) m,<br>Tech Name: Print Tech S Q2,<br>Permeability: 400(hb064) (+/- 10%) CFM                                       |

**Remarks:**

1. Warranty shall remain valid for period of 9 (Nine) months from the date of installed at the final destination or 12 (Twelve) months from the date of supply, whichever is earlier.
2. Should be free from wrinkles while running.
3. Product should be minimum shrinkages across the width of machine.
4. Product should be meeting the BNPM required specification.

**Quality control requirements must be in accordance with Technical Specification (Section VII) mentioned in this tender document.**



**The pre-qualification criteria for the same are given as under:**

Individual/ firm/ company/dealer/ distributor/ corporate other than limited company intending to bid should be bonafide, experienced, technically competent, resourceful and financially sound to carry out the assigned order.

The bidder should be:-

- a) Bidders should have supplied any dryer screen in any one year during the last five years period ending 31.08.2017. Proof of having successfully supplied dryer screen along with the work orders/ Purchase Orders/ performance certificate/ completion certificate indicating a) Name of Work / Order, b) Name of Customer, c) Value of Work, d) Any other information should also be submitted supporting the above information
- b) Registered under GST.
- c) Having valid permanent Income Tax A/c No. as allotted by the Income Tax Authority of Government of India.
- d) Not blacklisted/ debarred by BNPM/ Bharatiya Reserve Bank Note Mudran (P) Limited (BRBNMPL) / Security Printing & Minting Corporation of India Limited (SPMCIL) or any Govt. Departments.
- e) Bidder Firms should not have suffered any financial loss for more than one year during the last three years period ending 31.03.2017.

**(Bidder shall qualify for all the technical, financial and other pre-qualification criteria)**

**Note -1:**

All experience, past performance and capacity/ capability related/ data should be certified by the authorised signatory of the bidder firm. The credentials regarding experience and past performance to the extent required as per eligibility criteria submitted by bidder may be verified from the parties for whom work has been done.

**Documents to be submitted in support of Pre-qualification Criteria**

The following documents should be submitted by the firm to prove the pre-qualification criteria.

- a) Company's Profile including details along with copy of following documents:
  - i. Certificate of Incorporation/ Registration
  - ii. Constitution of business, in case of business in individual name
  - iii. Partnership deed , in case of partnership
  - iv. Memorandum of Association and Articles of Association, in case of Limited company
  - v. Memorandum of Association by corporate other than Limited company
  - vi. GST registration copy.

- vii. PAN Card copy
- viii. Copy of balance sheet for last three year.

- b) In support of financial standing copies, audited balance sheets and Profit & Loss account should be certified by authorised signatory. In case of unaudited balance sheet, same should be certified by certified accountant's e.g. Chartered Accounts (CA) in India and Certified Public Accountant/ Chartered Accountants of other countries.
- c) Declaration that the firm has not been blacklisted/ debarred by BNPMIPL/ BRBNMPL /SPMCIL or any Govt. Departments during last three years duly signed by authorised signatory. (Annexure I)
- d) Declaration Acceptance of terms & conditions of tender (Annexure II)
- e) Compliance Format
- f) Copies of PAN and GST registration Certificates etc. to be submitted along with the bid.
- g) Format for the annexures indicated in the preceding paragraphs are available in section XX which the bidder may refer to.
- h) Manufacturing authorisation form as per tender section-XIV
- i) Any other relevant document the firm wishes to submit
- j) All documents shall be submitted in English language only. Documents in language other than English shall be submitted along with copy of translation in English.**

Bidder to furnish stipulated documents in support of qualifying criteria. Non-submission or incomplete submission of documents may lead to rejection of offer.

**TF**

**BANK NOTE PAPER MILL INDIA PRIVATE LIMITED**

SECTION: X

**(ACCEPTANCE OF TERMS & CONDITIONS)**

SHEET 1 OF 1

To

Date \_\_\_\_\_

Bank Note Paper Mill India Private Limited

Administrative Building, Entry Gate 1, Paper Mill Compound,  
Note Mudran Nagar,  
Mysuru-570003, Karnataka, India

Ref: Your Tender document No.....dated.....

We, the undersigned have examined the above mentioned tender enquiry document, including amendment No. -----, dated ----- (if any), the receipt of which is hereby confirmed. We now offer to supply and deliver..... (description of goods and services) in conformity with your above referred document for the sum as shown in the price schedule(s), attached herewith and made part of this tender.

If our tender is accepted, we undertake to supply the goods and perform the services as mentioned above, in accordance with the delivery schedule specified in the List of Requirements.

We further confirm that, if our tender is accepted, we shall provide you with a performance security of required amount in an acceptable form in terms of GCC clause 6, read with modification, if any, in Section V- "Special Conditions of Contract", for due performance of the contract.

We agree to keep our tender valid for acceptance for a period up to -----, as required in the GIT clause 19, read with modification, if any in Section-III -"Special Instructions to Tenderers" or for subsequently extended period, if any, agreed to by us. We also accordingly confirm to abide by this tender up to the aforesaid period and this tender may be accepted any time before the expiry of the aforesaid period. We further confirm that, until a formal contract is executed, this tender read with your written acceptance thereof within the aforesaid period shall constitute a binding contract between us.

We further understand that you are not bound to accept the lowest or any tender you may receive against your above-referred tender enquiry.

(Signature with date)

(Name and designation)

Duly authorized to sign tender for and on behalf of

Bidder shall use this covering letter while submitting the offer.





|           |   |                 |
|-----------|---|-----------------|
| <b>SP</b> | <b>BANK NOTE PAPER MILL INDIA PRIVATE LIMITED</b> | SECTION XI      |
|           | <b>SCHEDULE OF PRICE - Supply of Dryer screen</b> | SHEET 1 OF<br>1 |

| S. No.                      | Description of goods   | Qty. in Nos<br>(A) | Unit Price<br>(B) | P&F<br>(C) | GST @.....%<br>(D) | Total Value<br>E=A*(B+C+D) |
|-----------------------------|--|--------------------|-------------------|------------|--------------------|----------------------------|
| 1                           | <b>Dryer screen</b><br>Position: 4th Group Bottom Screen,<br>Size: (2.85x19.9 ) m, | 1                  |                   |            |                    |                            |
|                             | Dryer screen<br>Position: 3th Group top Screen,<br>Size: (2.85x17.5 ) m,           | 1                  |                   |            |                    |                            |
|                             | Dryer screen<br>Position: 5th Group bottom Screen,<br>Size: (2.85x19.3) m,         | 1                  |                   |            |                    |                            |
|                             | Dryer screen<br>Position: 5th Group top Screen,<br>Size: (2.85x14.7) m,            | 1                  |                   |            |                    |                            |
|                             | Dryer screen<br>Position: 3th Group bottom,<br>Size: (2.85x20.1) m,                | 1                  |                   |            |                    |                            |
| <b>Grand Total</b>          |  |                    |                   |            |                    |                            |
| <b>Grand Total in word:</b> |  |                    |                   |            |                    |                            |



**Signature of the Tenderer**

|           |   |              |
|-----------|---|--------------|
| <b>QS</b> | <b>BANK NOTE PAPER MILL INDIA PRIVATE LIMITED</b> | SECTION: XII |
|           | <b>QUESTIONNAIRE</b>                              | SHEET 1 OF 1 |

The tenderer should furnish specific answers to all the questions/ issues mentioned below. In case a question/ issue does not apply to a tenderer, the same should be answered with the remark “not applicable”.

Wherever necessary and applicable, the tenderer shall enclose certified copy as documentary proof/ evidence to substantiate the corresponding statement.

In case a tenderer furnishes a wrong or evasive answer against any of the under mentioned question// issues, its tender will be liable to be ignored.

1. Brief description of goods and services offered:
2. Offer is valid for acceptance up to .....
3. Your permanent income tax A/c no. as allotted by the Income Tax Authority of Government of India  
(Please attach certified copy of your latest/ current Income Tax clearance certificate issued by the above authority)
4. Status:
  - a) Are you currently registered with the Directorate General of Supplies & Disposals (DGS&D), New Delhi, and/ or the present BNPMIPL and/ or the Directorate of Industries of the concerned State Government for the goods quoted? If so, indicate the date upto which you are registered and whether there is any monetary limit imposed on your registration.
  - b) Are you currently registered under the Indian Companies Act, 1956 or any other similar Act?  
(Please attach certified copy (s) of your registration status etc. in case your answer (s) to above queries is in affirmative.
5. Please indicate name & full address of our Banker(s)
6. Please state whether business dealings with you currently stand suspended/ banned by any Ministry/ Dept of Government of India or by any State Govt.

.....  
 .....

(Signature with date)

(Full name, Designation & address of the person duly authorised sign on behalf of the tenderer)

For and on behalf of

.....  
 .....

(Name, address and stamp of the tendering firm)



**BG-  
EMD**

**BANK NOTE PAPER MILL INDIA PRIVATE LIMITED**

SECTION: XIII

**BANK GUARANTEE FORM FOR EMD**

SHEET 1 OF 1

**NOT APPLICABLE**



**MAF**

**BANK NOTE PAPER MILL INDIA PRIVATE LIMITED**

SECTION: XIV

**MANUFACTURER'S AUTHORIZATION FORM**

SHEET 1 OF 1

To  
Administrative Building,  
Entry Gate 1, Paper Mill Compound,  
Note Mudran Nagar,  
Mysuru-570003, Karnataka, India

Dear Sirs,

Ref. Your Tender document No.....dated.....

We, ....., who are proven and reputable manufacturers of ..... (name and description of the goods offered in the tender) having factories at.....hereby authorise Messrs ..... (name and address of the agent) to submit a tender, process the same further and enter into a contract with you against your requirement as contained in the above referred tender enquiry documents for the above goods manufactured by us.

We further confirm that no supplier or firm or individual other than Messrs. .... (name and address of the above agent) is authorized to submit a tender, process the same further and enter into a contract with you against your requirement as contained in the above referred tender enquiry documents for the above goods manufactured by us.

We also hereby extend our full warranty, as applicable as per clause 16 of the General Conditions of Contract read with modification, if any, in the Special Conditions of Contract for the goods and services offered for supply by the above firm against this tender document.

Yours faithfully,

[Signature with date, name and designation]

For and on behalf of Messrs

.....

[Name & address of the manufacturers]

Note: This letter of authorisation should be on the letter head of the manufacturing firm and should be signed by a person competent and having the power of attorney to legally bind the manufacturer.



**BG-PS**

**BANK NOTE PAPER MILL INDIA PRIVATE LIMITED**

SECTION: XV

**BANK GUARANTEE FORM FOR PERFORMANCE SECURITY**

SHEET 1 OF 1

**BANK GUARANTEE FORM FOR PERFORMANCE SECURITY**

..... (Insert: Bank's Name, and Address of Issuing Branch or Office)

Beneficiary:  
Bank Note Paper Mill India Private Limited  
Registered corporate office ,  
Administrative Building  
Note Mudran Nagar  
Mysore 570003

Performance Guarantee No. \_\_\_\_\_ date \_\_\_\_\_  
WHEREAS.....(name and address of the  
supplier) (hereinafter called "the supplier") has undertaken, in pursuance of LOI  
(Letter of Intent) no..... dated ..... to supply (description of  
goods and services) (herein after called "the contract").

AND WHEREAS it has been stipulated by you in the said LOI that the supplier shall furnish you with a bank guarantee by a scheduled commercial bank recognized by you for the sum specified therein as security for compliance with its obligations in accordance with the LOI.

AND WHEREAS we have agreed to give the supplier such a bank guarantee;

NOW THEREFORE we hereby affirm that we are guarantors and responsible to you, on behalf of the supplier, up to a total of ..... (amount of the guarantee in words and figures), and we undertake to pay you, upon your first written demand declaring the supplier to be in default under the contract and without cavil or argument, any sum or sums within the limits of (amount of guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the supplier before presenting us with the demand. We further agree that no change or addition to or other modification of the terms of the contract to be performed thereunder or of any of the contract documents which may be made between you and the supplier shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition or modification.

We undertake to pay Bank Note Paper Mill India Private Limited up to the above amount upon receipt of its first written demand, without Bank Note Paper Mill India Private Limited having to substantiate its demand.

This guarantee will remain in force for a period of sixty days after the currency of this contract and any demand in respect thereof should reach the Bank not later than the above date.

.....  
(Signature of the authorized officer of the Bank)  
Name, authorisation/ signature no. and designation of the officer  
Seal, name & address of the Bank and address of the Branch



**CF**

**BANK NOTE PAPER MILL INDIA PRIVATE LIMITED**

SECTION: XVI

**CONTRACT FORM**

SHEET 1 OF 1

**NOT APPLICABLE**



(Refer to clause 24.2 of GIT)

To

The Deputy General Manager  
Bank Note Paper Mill India Pvt. Ltd

**Subject: Authorization for attending bid opening on---- - ---(date) in the Tender of .....**

Following persons are hereby authorized to attend the bid opening for the tender mentioned above on behalf (Bidder) in order of preference given below.

| Order of Preference   | Name | Specimen Signatures |
|---|------|---------------------|
| 1.  |      |                     |
| 2.  |      |                     |
| Alternate Representative  |      |                     |
|   |      |                     |
|   |      |                     |
| Signature of Bidder or Officer authorised to sign the bid on behalf of Bidder |      |                     |

Note:

1. Maximum of two representatives will be permitted to attend bid opening. In cases where it is restricted to one, first preference will be allowed. Alternate representative will be permitted when regular representatives are not able to attend.
2. Permission for entry to the hall where bids are opened may be refused in case authorization as prescribed above is not produced.



**SA**

**BANK NOTE PAPER MILL INDIA PRIVATE LIMITED**

SECTION: XVIII

**SHIPPING ARRANGEMENTS FOR LINER CARGOES**

SHEET 1 OF 1

**NOT APPLICABLE**





**PB**

**BANK NOTE PAPER MILL INDIA PRIVATE LIMITED**

SECTION: XIX

**PROFORMA OF BILLS FOR PAYMENTS**

SHEET 1 OF 1

**NOT APPLICABLE**



**Instructions to the Applicants for Furnishing Information  
As A Part of Pre-Qualifications Tender Notice**

1. Intending applicants are required to upload their full bio-data giving details about their organization, location of manufacturing units, experience, technical personnel in their organization, spare capacity competence and adequate evidence of their financial standing etc. in the enclosed format which will be kept confidential.
2. While deciding upon the selection of firms, great emphasis will be given on the ability and competence of applicants to do good quality works within the specified time schedule and in close coordination with other agencies, besides the rate structure of the items.
3. Decision of the Company in regard to selection of firms for issue of tender forms will be final. The Company is not bound to assign any reason thereof.
4. The application shall be signed by person / persons on behalf of the organization having necessary authorization / Power of Attorney to do so.
5. If the space in the proforma is insufficient for furnishing full details, such information may be supplemented on separate sheets of paper stating therein the part of the proforma and serial number. Separate sheets shall be used for each part.
6. Applications containing false and /or inadequate information are liable for rejection.



**APQ**

**BANK NOTE INDIA PAPER MILL PRIVATE LIMITED**

SECTION: XX

**APPLICATION- PRE-QUALIFICATION**

SHEET 2 OF 5

To:  
Deputy General Manager  
Administrative Building,  
Entry Gate 1, Paper Mill Compound,  
Note Mudran Nagar,  
Mysuru-570003, Karnataka, India

I / We have read and understood the Pre-qualification tender notice and instructions to the applicants and apply herewith for pre-qualification. . I / We furnish the information in the prescribed format including supplementary sheets from .....for your consideration. I/We do declare that the information furnished is correct and true to the best of my/our knowledge and belief.

Yours faithfully

Signature \_\_\_\_\_

Name: \_\_\_\_\_

Designation \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_

Seal  
\_\_\_\_\_



**BASIC INFORMATION**

|    |   |                   |
|----|---|-------------------|
| 1  | Name of the applicant / organization and address of the registered office/business office.  |                   |
| 2  | (a) Whether bidder is OEM<br><br>(b) Address of the manufacturing facility in India   | Yes / No          |
| 3  | Type of the organization (whether Sole Proprietorship / Partnership / Private Limited / Limited or Cooperative Body etc).   |                   |
| 4  | Name of the Proprietor / Partners / Directors of the Organization / Firm as the case may be.  | (a)<br>(b)<br>(c) |
| 5  | Details of Registration – (whether Partnership firm, Company etc) – Name of Registering Authority, Date, Registration No etc.   |                   |
| 6  | Whether registered with Government / Semi- Government / Municipal Authorities or any other Public Organization as a vendor and if yes provide details thereof.                        |                   |
| 8  | Experience in the field<br>(Enclose documentary evidence)   | ____ Years        |
| 9  | Address of office through which the proposed work will be handled and the name and designation of the Officer-in-charge.  |                   |
| 10 | Names of Bankers and their full addresses   |                   |
| 11 | Whether any civil suit / litigation arisen in the contracts executed during the last five years / being executed now. If yes, please furnish the details in the proforma given below. |                   |

| Sl. No | Name of the project and employer | Nature of work | PO No. /Agreement No with date | Present stage of work | Value of contract | Brief details of litigation |
|--------|----------------------------------|----------------|--------------------------------|-----------------------|-------------------|-----------------------------|
| 1      |                                  |                |                                |                       |                   |                             |
| 2      |                                  |                |                                |                       |                   |                             |
| 3      |                                  |                |                                |                       |                   |                             |
| 4      |                                  |                |                                |                       |                   |                             |

11. Details of Similar Works completed during last five years ending 30.09.2016.  
Number of supplementary sheets attached.

| Sl No | Description of work including the capacity of the equipment | Name & Address of Customer | PO No. /Agreement No with date | Qty of supply | Delivery period |
|-------|---|----------------------------|--------------------------------|---------------|-----------------|
| 1     |   |                            |                                |               |                 |
| 2     |   |                            |                                |               |                 |
| 3     |   |                            |                                |               |                 |
| 4     |   |                            |                                |               |                 |
| 5     |   |                            |                                |               |                 |

(Enclose the Customer certificate/Documentary evidence duly attested by authorised signatory)

#### 12. Financial Details

| Sl No | Financial Year | Average Annual Turn Over (Rs) | Profit (Rs) | Loss (Rs) |
|-------|----------------|-------------------------------|-------------|-----------|
| 1     | 2016/2016-17   |                               |             |           |
| 2     | 2015/ 2015-16  |                               |             |           |
| 3     | 2014/ 2014-15  |                               |             |           |

(Enclose the certified/Audited copy of Profit and loss Account and Balance sheet as documentary evidence)

**APQ**

**BANK NOTE INDIA PAPER MILL PRIVATE LIMITED**

SECTION: XX

**APPLICATION- PRE-QUALIFICATION**

ANNEXURE- II  
SHEET 3 OF 5

13. Has the applicant been blacklisted/ debarred by BNPMIPL/ BRBNMPL /SPMCIL or any Govt. Departments. Yes/NO

(If yes please provide the details.)

Signature of the Applicant \_\_\_\_\_

Name-----

Designation-----

Date-----

Stamp of the Organization-----



**APQ**

**BANK NOTE INDIA PAPER MILL PRIVATE LIMITED**

SECTION: XX

**APPLICATION- PRE-QUALIFICATION**

ANNEXURE- II  
SHEET 1 OF 5

**(To be submitted on the letterhead)**

**DECLARATION**

We do hereby declare that we have not been blacklisted/ debarred by BNPMIPL/ BRBNMPL/ SPMCIL or any Govt. Departments during last three years. The information provided above is correct and true to the best of my knowledge and belief. In case, at any time the information furnished is found to be false, you may disqualify/ debar me/ us as deemed fit.

Signature \_\_\_\_\_

Name-----

Designation-----

Date-----

Stamp of the Organization-----



**APQ**

**BANK NOTE INDIA PAPER MILL PRIVATE LIMITED**

SECTION: XX

**APPLICATION- PRE-QUALIFICATION**

ANNEXURE- II  
SHEET 2 OF 5

**(To be submitted on the letterhead)**

**DECLARATION**

We do hereby declare that we have read and understood all terms and conditions of tender document including GIT, SIT, GCC and SCC and confirm to abide to those conditions without any counter conditions.

Signature \_\_\_\_\_

Name-----

Designation-----

Date-----

Stamp of the Organization-----





**APQ****BANK NOTE INDIA PAPER MILL PRIVATE LIMITED**

SECTION: XX

**COMPLIANCE FORMAT**ANNEXURE- II  
SHEET 1 OF 1

| Sl No. | Description  | Compliance  |
|--------|--|---|
| 1      | Application as per format (Annexure)   | Submitted/Not submitted   |
| 2      | Company's Profile  | Submitted   |
| 3      | Details and location of manufacturing units  | Provided/Not provided   |
| 4      | Customer Certificate/Documentary evidence in support of Technical pre-qualification criteria (Duly certified by signatory authority) | Enclosed/Not Enclosed   |
| 5      | Certified Copy of Audited Balance Sheet , Profit and loss accounts<br>FY 2016-17/2016<br>FY 2015-16/2015<br>FY 2014-15/2014          | Enclosed/Not Enclosed<br>Enclosed/Not Enclosed<br>Enclosed/Not Enclosed |
| 6      | Declaration that firm is not debarred/blacklisted/ involved in ongoing litigations (Annexure 1)                                      | Enclosed/Not Enclosed   |

Signature \_\_\_\_\_

Name-----

Designation-----

Date-----

Stamp of the Organization-----



**ACW**

**BANK NOTE INDIA PAPER MILL PRIVATE LIMITED**

SECTION XXI

**ADDITIONAL CONDITIONS OF WORKS CONTRACT**

SHEET 1 OF 1

**NOT APPLICABLE TO THIS TENDER DOCUMENT**



**IP**

**BANK NOTE INDIA PAPER MILL PRIVATE LIMITED**

ANNEXURE- XXII

**INTEGRITY PACT**

SHEET 1 OF 1

**NOT APPLICABLE TO THIS TENDER DOCUMENT**

